








## Registration of a Change to the Professional Title of a Pharmacist


This service enables medical and pharmaceutical facilities to apply for the registration of changes to the professional job titles on the licenses of employees in the pharmacy profession, including first and second official pharmacists and assistant pharmacists.

 <b>Department name</b> Licensing and Accreditation	 <b>Sector</b> Health Regulation	 <b>Main Service</b> Licensing of medical professions	 <b>Service Code</b> 110-40-009-018
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 <b>Service Classification</b> Transactional	 <b>Variation / Auxiliary</b> Auxiliary	 <b>Service Type</b> Government to Business
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 **Average Service Time**  
5 working days


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 **Payment channels**  
E- Payment

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 **Target Audience**  
Medical and pharmaceutical facilities, first official pharmacists, second official pharmacists, assistant pharmacists

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 **Service Locations**

- MOHAP website [www.mohap.gov.ae](http://www.mohap.gov.ae)
- MOHAP Smart App


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 **Related Services**  
This service is not linked to any other services

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 **Service Bundle**  
This service is not linked to any bundles

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 **Contact Details**  
**Email**  
[info@mohap.gov.ae](mailto:info@mohap.gov.ae)  
**Call Center**  
 800111111



### Service Fees

**Application fees:**  
AED 100

### Sustainable Development Goals



### Notes

None



### Service Process

- 01 Login to the MOHAP website or smart app using the UAE PASS to apply for the service.
- 02 The customer (facility) must login through the account of the licensed facility, and provide the required information and documents as per the type of license.
- 03 The customer must refer the application to the Ministry of Health and Prevention.
- 04 The employee concerned will check the application and if it meets all the requirements, the application will be approved and sent to the facility for online fee payment.
- 05 The customer (facility) must pay the fee through the website, after which the application will be automatically transferred to the Ministry of Health and Prevention.
- 06 The officer concerned will conduct the final review of the application with fee payment and accept the application. If the conditions are met, the initial license, renewal, cancellation, or change of title will be approved.
- 07 If the application requires a final license (issuance of a new license, re-licensing or transfer of a license), the customer (facility) must submit the required documents to the Ministry of Health and Prevention.
- 08 The employee concerned will approve the application, provided all the conditions are met, and issue the final license.



### Required Documents

- Letter requesting amendment to the title from the facility
- List of controlled drugs (for official pharmacist)



### Requirements & Conditions

- A valid assessment certificate, updated as per the Health Professional Licensing Requirements (PQR).

### Service Channels



MOHAP Website: [www.mohap.gov.ae](http://www.mohap.gov.ae)



MOHAP Smart App

### Resources

- Unified healthcare professional qualification requirements - Version 2.0
- Pharmaceutical licensing online services - User manual

### FAQs

None.